



RECORD OF PROCEEDING

MEETING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD AT 690 CHESTERFIELD PARKWAY WEST

MARCH 16, 2020

The meeting was called to order at 7 p.m.

Mayor Bob Nation led everyone in the Pledge of Allegiance and followed with a moment of silent prayer.

A roll call was taken with the following results:

PRESENT

Mayor Bob Nation
Councilmember Mary Monachella
Councilmember Barbara McGuinness
Councilmember Mary Ann Mastorakos
Councilmember Dan Hurt
Councilmember Michael Moore
Councilmember Tom DeCampi
Councilmember Michelle Ohley

ABSENT

Councilmember Ben Keathley

[Councilmember Keathley participated via teleconference.]

APPROVAL OF MINUTES

The minutes of the March 2, 2020 City Council meeting were submitted for approval. Councilmember Moore made a motion, seconded by Councilmember Hurt, to approve the March 2, 2020 City Council minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

The minutes of the March 2, 2020 Executive Session were submitted for approval. Councilmember Ohley made a motion, seconded by Councilmember Moore, to approve the March 2, 2020 Executive Session minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

INTRODUCTORY REMARKS

Mayor Nation announced that the next meeting of City Council, scheduled for Wednesday, April 22, at 7 p.m., is pending and yet to be determined.

COMMUNICATIONS AND PETITIONS

Mayor Nation announced the recent contract for purchase of approximately eight acres of park land at the cost of \$6.9 million.

Mr. Michael Kane, 1292 Stillhouse Creek, spoke favorably about the City's actions in acquiring the Downtown Chesterfield parcel.

Mayor Nation stated that the 2019 Citizen of the Year award presentation and reception for Mark Leach has been postponed due to the St. Louis County State of Emergency provisions related to the COVID-19 virus.

APPOINTMENTS

There were no appointments.

COUNCIL COMMITTEE REPORTS AND ASSOCIATED LEGISLATION

Planning/Public Works Committee

Bill No. 3288	Amends Article 3 of the Unified Development Code to amend the Zoning Districts and Regulations and the Use Table for Residential Districts of the Unified Development Code {P.Z. 01-2020 City of Chesterfield (Unified Development Code-Article 3)} (Second Reading) Planning Commission recommends approval. Planning & Public Works Committee recommends approval
---------------	--

Councilmember Mary Ann Mastorakos, Chairperson of the Planning/Public Works Committee, made a motion, seconded by Councilmember Hurt, for the second reading of Bill No. 3288. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3288 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3288 with the following results: Ayes – Hurt, Ohley, Mastorakos, DeCampi, Monachella, McGuinness and Moore. Nays – None. Whereupon Mayor Nation declared Bill No. 3288 approved, passed it and it became **ORDINANCE NO. 3098**.

Bill No. 3289

Amends the Unified Development Code of the City of Chesterfield by changing the boundaries of the “NU” Non-Urban District to the “E-1/2 AC” Estate District for two tracts of land totaling 6.00 acres located on the east side of Schoettler Road, north of its intersection with Grantley Drive. (P.Z. 16-2019 1420 Schoettler Road & 15000 South Outer Forty Road {Prosser & Pfeifer} 19S640262 & 19R430165) **(Second Reading) Planning Commission recommends approval. Planning & Public Works Committee recommends approval**

Councilmember Mastorakos made a motion, seconded by Councilmember Moore, for the second reading of Bill No. 3289. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3289 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3289 with the following results: Ayes – Mastorakos, McGuinness, Moore, Ohley, Monachella, Hurt and DeCampi. Nays – None. Whereupon Mayor Nation declared Bill No. 3289 approved, passed it and it became **ORDINANCE NO. 3099**.

Councilmember Mastorakos announced that the next meeting of this Committee, scheduled for Thursday, March 19, at 5:30 p.m., has been canceled.

Finance and Administration Committee

Councilmember Michael Moore, Chairperson of the Finance and Administration Committee, made a motion, seconded by Councilmember Hurt, to approve the scheduled, routine destruction of records in accordance with the Secretary of State guidelines and the City’s policies. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Moore made a motion, seconded by Councilmember Hurt, to approve a proposed resolution authorizing participation in certain cooperative procurement agreements in accordance with the City of Chesterfield purchasing policy. A roll call vote was taken with the following results: Ayes – Ohley, McGuinness, Hurt, DeCampi, Monachella, Mastorakos and Moore. Nays – None. Whereupon Mayor Nation declared the motion passed. The successful resolution became Chesterfield **Resolution No. 460**.

Bill No. 3294

Adopts and implements revisions to the City of Chesterfield employee salary administration manual **(First Reading) Finance and Administration Committee Recommends approval**

Councilmember Moore made a motion, seconded by Councilmember DeCampi, for the first reading of Bill No. 3294. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3294 was read for the first time.

Parks, Recreation & Arts Committee

Councilmember Tom DeCampi, Chairperson of the Parks, Recreation & Arts Committee, indicated that he had no report this evening.

Public Health & Safety Committee

Councilmember Mary Monachella, Chairperson of the Public Health & Safety Committee, indicated that she had no report this evening.

REPORT FROM THE CITY ADMINISTRATOR

City Administrator Mike Geisel reported that Ninja Japanese Sushi Bar & Steak House, located at 1737 Clarkson Road, has requested a new liquor license, to sell all kinds of liquor by the drink, to be consumed on premise, packaged, and Sunday sales. Mr. Geisel reported that, per City policy, this application has been reviewed and is now recommended for approval by both the Police Department and Planning & Development Services. Councilmember Monachella made a motion, seconded by Councilmember Moore, to approve issuance of a new liquor license to Ninja Japanese Sushi Bar & Steak House. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Moore made a motion, seconded by Councilmember Mastorakos, to approve a budget adjustment in the amount of \$1,090,000 from the General Fund – Fund Reserves to the Capital Projects Fund to cover costs of construction, material testing, and legal fees associated with the Brandywine Neighborhood Improvement District (NID). A roll call vote was taken with the following results: Ayes – Moore, Mastorakos, McGuinness, Ohley, Monachella, Hurt and DeCampi. Nays – None. Whereupon Mayor Nation declared the motion passed.

Mr. Geisel reported that Staff is recommending award of a contract for the Brandywine Neighborhood Improvement District (NID). Based upon review of information provided by Director of Public Works/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending approval of the low bid as submitted by J.M. Marschuetz Construction Company for construction of the Brandywine NID project and to authorize the City Administrator to execute a contract in an amount not to exceed \$1,000,000.

Councilmember Moore made a motion, seconded by Councilmember Monachella, to approve this recommendation. A roll call vote was taken with the following results: Ayes – Mastorakos, McGuinness, Monachella, DeCampi, Hurt, Ohley and Moore. Nays – None. Whereupon Mayor Nation declared the motion passed.

Mr. Geisel reported that Staff is recommending award of a contract for the Schoettler Road Construction Project. Based upon review of information provided by Director of Public Works/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending

approval of the low bid as submitted by Gershenson Construction and to authorize the City Administrator to execute a contract in an amount not to exceed \$990,000 to provide for construction of the Schoettler Road Improvements Project. Councilmember Moore made a motion, seconded by Councilmember Hurt, to approve this recommendation. A roll call vote was taken with the following results: Ayes – Monachella, Mastorakos, McGuinness, DeCampi, Ohley, Moore and Hurt. Nays – None. Whereupon Mayor Nation declared the motion passed.

Mr. Geisel reported that Staff is recommending award of a contract for testing and inspection of the Schoettler Road Project. Based upon review of information provided by Director of Public Works/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending authorization for the City Administrator to execute a professional services contract with H.R. Green for construction inspection and testing services in an amount not to exceed \$75,000. The 2020 Budget contains \$85,000 for this project. Councilmember Moore made a motion, seconded by Councilmember Hurt, to approve this recommendation. A roll call vote was taken with the following results: Ayes – McGuinness, Hurt, Moore, DeCampi, Mastorakos, Monachella and Ohley. Nays – None. Whereupon Mayor Nation declared the motion passed.

Mr. Geisel reported that Staff is recommending award of a contract for the 2019 Sidewalk Replacement, Project A. Based upon review of information provided by Director of Public Works/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending approval of the low bid as submitted by Raineri Construction for the 2019 Sidewalk Replacement, Project A and to authorize the City Administrator to execute a contract in an amount not to exceed \$335,000. Councilmember Ohley made a motion, seconded by Councilmember Moore, to approve this recommendation. A roll call vote was taken with the following results: Ayes – Monachella, Hurt, Moore, Mastorakos, Ohley, DeCampi and McGuinness. Nays – None. Whereupon Mayor Nation declared the motion passed.

OTHER LEGISLATION

Resolution No. 459 Authorizes and directs the improvements be made within the Brandywine Neighborhood Improvement District in the City of Chesterfield, and authorizes the City Council of the City of Chesterfield, Missouri to obtain financing therefor **(Roll Call Vote)**
Department of Public Works recommends approval

Councilmember Moore made a motion, seconded by Councilmember Monachella, to approve proposed Resolution No. 459 authorizing the Brandywine NID improvements and authorizing the City Council to obtain financing for the Brandywine NID improvements. A roll call vote was taken with the following results: Ayes – Moore, McGuinness, Ohley, DeCampi, Hurt, Monachella and Mastorakos. Nays – None. Whereupon Mayor Nation declared the motion passed.

Bill No. 3295 Provides for the approval of a Boundary Adjustment Plat for Adjusted Lots 160 and 161 of Ladue Trails subdivision to create a 0.57 acre tract of land and a 0.47 acre tract of land, zoned "NU" Non-Urban District (17Q130426, 17Q130408) **(First & Second Readings) Department of Planning recommends approval**

Councilmember McGuinness made a motion, seconded by Councilmember Moore, for the first reading of Bill No. 3295. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3295 was read for the first time.

Councilmember Monachella made a motion, seconded by Councilmember Mastorakos, for the second reading of Bill No. 3295. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3295 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3295 with the following results: Ayes – Monachella, McGuinness, Moore, Mastorakos, Hurt, DeCampi and Ohley. Nays – None. Whereupon Mayor Nation declared Bill No. 3295 approved, passed it and it became **ORDINANCE NO. 3100**.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

There being no further business to discuss, Mayor Nation adjourned the meeting at 7:30 p.m.



Mayor Bob Nation

ATTEST:



Vickie McGownd, City Clerk

APPROVED BY CITY COUNCIL: 4/6/2020



DATE: February 7, 2020
TO: Jeannette Kelly, Finance Director
FROM: Vickie McGownd, City Clerk *mgownd*
SUBJECT: Destruction of Records

It is the recommended guideline of the Secretary of State that "the disposition of records should be recorded in a document such as the minutes of the City Council or other legally constituted authority that has permanent record status".

The following records have met or exceeded State retention requirements and no longer hold any significance for the City:

See attached Records Destruction List

Please add "Destruction of Records in Accordance with F&A Policy No. 1 and the Records Retention Schedule for the State of Missouri" to the next Finance & Administration Committee meeting agenda.

Records Destruction List
City Clerk Department
April, 2020

Quantity	Date	Record Series Title
1 box	2014	City Council Meeting Packets for 2014
1 box	2016	Public Records Requests #712-781 (Jan. 2016-July 2016)
	2017	Solicitor Permit Applications for 2017

Records to be destroyed April, 2020.

Signature: Vickie McGownd
Vickie McGownd, City Clerk

Date: 2/7/2020